IMPACT JUSTICE PROTOCOL SERIES:

Working with Children in the Eastern Caribbean Justice System

No. 4: Protocols for Police Officers: International Standards and Best Practices
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PREFACE

The Convention on the Rights of the Child and related international instruments, standards and best practices recognise children as a distinct class of persons who, by reason of their physical and mental immaturity, are in need of specialized support and assistance, commensurate with their respective needs and interests. Importantly, the provision of support and assistance is not restricted to children in need of care and protection, but extends to children in conflict with the law.

The Convention, standards and best practices envisage a fair system of justice by all States, including the Eastern Caribbean States. This system of justice must respect, fulfil and protect the rights of all children who come into contact with the justice system, having regard to the best interests of the child principle. This principle prescribes that in all matters which touch and concern children who come into contact with the justice system, the following values should be observed:

- the adoption of early intervention strategies to prevent children who exhibit traits likely to lead to criminal behaviour from committing infractions against the law;
- the promotion of methodologies to allow children the fullest opportunity to participate in all proceedings in relation to which they are participants;
- the adoption of fair, independent and sufficiently flexible strategies in all matters which concern children;
- the provision of timely, comprehensive and individualised support and assistance to all children who come into contact with the justice system;
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- the adoption of diversion measures at the earliest possible opportunity to direct children in conflict with the law away from the formal, penal justice system;
- the adoption of specialised measures to ensure that children are afforded a fair trial;
- the adoption of measures aimed at reducing the institutionalization of children;
- the provision of timely and comprehensive rehabilitative services to all children who come into contact with the justice system; and
- the adoption of sufficiently robust measures aimed at ensuring the successful reintegration of children who formerly came into contact with the justice system into their families and wider communities.

IMPACT Justice recognises that although these values are foundational to any fair and efficient justice system, they have not always been observed by some practitioners who work with children within the context of the justice system in the Eastern Caribbean. To this end, and, having regard to the need for harmonisation of policies and practices with regard to the protection of the rights of children who come into contact with the justice system in the Eastern Caribbean, these protocols have been drafted in keeping with international standards and best practices, including:

- the United Nations Convention on the Rights of the Child (“the CRC”);
The Protocols represent an ongoing commitment by IMPACT Justice to engender the principles of integrity, excellence, accountability and
professionalism in dealing with children who come into contact with the justice system.

Although the Protocols do not have the force of law, to be effective, all stakeholders should endeavour to do their utmost to adhere to the guidelines and directions prescribed therein, as, after all, these guidelines and directions represent international standards and best practices. Such adherence will help to ensure that the delivery of justice to children in the Eastern Caribbean is efficient, objective and fair, in keeping with the rule of law.

Finally, to remain relevant, the Protocols must remain current. In this regard, the Protocols should not be regarded as fixed in time, but should rather be treated as living documents; perpetual works in progress. To this end, the Protocols should be subject to continuous review and, in collaboration with relevant stakeholders, should be updated as necessary, as new issues and challenges invariably require new policies or revisions to existing ones. All practitioners working with children in the justice system should be conscious of this, and are encouraged to suggest changes where policies are unclear or out-dated.

IMPACT Justice is pleased to introduce this series: Protocols for Practitioners Working with Children in the Eastern Caribbean Justice System. Another series, for practitioners working with persons with disabilities, will also be published. IMPACT Justice trusts that the protocols in the two series will be an invaluable resource for all stakeholders.

As the Regional Director of IMPACT Justice, I thank the Government of Canada for funding the series, and Dr. Jason Haynes, attorney-at-law, for
conducting the necessary desk research, interviews in the OECS and preparing the booklets.

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PROTOCOLS FOR THE POLICE

BACKGROUND AND CONTEXT

The research, which involved interviews with some 107 stakeholders across the seven Eastern Caribbean States of Antigua and Barbuda, Dominica, Grenada, Montserrat, St. Kitts and Nevis, St. Lucia and St. Vincent and the Grenadines, found that the police play a particularly important role in so far as the discovery and investigation of criminal activities are concerned. They are often the first point of contact that children have with the justice system. Therefore, the police should be encouraged to:

- assist in the provision of court orientation to children and to familiarise them with the court environment, language, personnel and procedures;
- see themselves as important actors in the delivery of rehabilitative and reintegration services for children who come into contact with the justice system;
- collaborate with other stakeholders in the justice system, to ensure the timely transmission of the case files to prosecutions departments. Enhancing the police’s relationship with other stakeholders should be a priority concern;
- present data which they collect with respect to children who come into contact with the justice system in a manner which other stakeholders could use to facilitate early intervention.
Police officers, are obliged to ensure that children who are capable of forming their own views are afforded the right to participate fully in matters affecting them within the context of the justice system. Children’s right to participate in legal proceedings is not only an important element of their broader fair trial right, but also an important aspect of their autonomy (Article 12 Convention on the Rights of the Child).

The right to participate in legal proceedings is not restricted to children. Parents, guardians, support person or other responsible adults must be afforded the opportunity by the police to play an active role in legal proceedings whenever their children come into contact with the justice system.

This right should only be curtailed in the most exceptional circumstances, such as where the participation of the child’s parents or guardians is deemed to be antithetical to the best interests of the child (Rule 15(2) the United Nations Standard Minimum Rules for the Administration of Juvenile Justice - “the Beijing Rules”).

SPECIFIC GUIDELINES

The Police should seek to:

- enquire, at the earliest possible opportunity, into the age, family and social background of the child and ascertain any other
information which could assist in determining the child’s level of maturity and capacity to give evidence;

- explain to the child in an age-appropriate manner any allegation or charge against him or her and the nature of any ensuing legal proceedings;
- explain to the child in an age appropriate manner what his or her rights are, including the right to remain silent and the right to retain legal counsel;
- if no parent or guardian is involved, assist the child in identifying a suitable support person;
- give the child the opportunity, depending on his or her individual circumstances, to express his or her views and concerns without subjecting the child to coercion, force or intimidation;
- explain to the parents, guardians or support persons of the child how they could effectively support the child in respect of ensuing legal proceedings; and
- give the parents or guardians of the child the opportunity to participate in legal proceedings through not only informing them of the date and time of court hearings, but also through allowing them to voice their concerns in all matters that relate to the child, to the extent that this is in the best interests of the child and the proper administration of justice.

**INVESTIGATION**

States are obliged to put in place necessary mechanisms to protect children from all forms of harm, whether it be of a physical, emotional or psychological nature (**Articles 34, 35 and 36 of the Convention on the Rights of the Child**). More specifically, the Police are under a positive duty, as a matter of international law, to undertake “serious,
impartial and effective investigations, conducted without delay and at the States’ initiative, into alleged violations of human rights”. ¹

**SPECIFIC GUIDELINES**

The Police should seek to:

- closely monitor situations that have the potential to harm children;
- proactively investigate any situation that has the potential to harm a child;
- treat with utmost seriousness any credible report made with regard to the alleged exploitation of a child;
- arrest, detain and charge perpetrators who are alleged to have harmed a child;
- follow-up on perpetrators who are released on bail to ensure that they do not engage in adverse conduct against a child victim/witness;
- approach a child in conflict with the law in the context of ongoing investigations in a non-hostile fashion, being careful to properly identify himself/herself and the reason for which the arrest is being made. The officer should alert the child as to his/her constitutional rights, including the right to remain silent and the right to an attorney-at-law;
- avoid carrying guns or other such implements when making an arrest of a child, and, as far as reasonably possible, avoid handcuffing a child; and

¹ I/A Court H.R., Case of Velásquez Rodríguez, Merits. Judgment of July 29, 1988, Series C No. 4, para. 166.
contact relevant school officials in advance so that arrangements could be made for the child to be taken into police custody in a discreet manner, away from the full view of other students.

As far as is possible, the investigating officer should:

- avoid wearing police uniform when taking a child into custody while that child is on school premises;
- discreetly transport a child taken into custody to the law enforcement facility. It is advisable that tinted vehicles, which are not readily identifiable as police vehicles, be used for this purpose. Officers should ensure that if there is a media presence that the child is not exposed to the media or other members of the public not directly connected with the ongoing proceedings;
- take the child to a designated child friendly interview room using a discreet entrance away from public view. Persons unconnected with the proceedings should not be in the same room with the child;
- ask the child whether he or she is hungry or thirsty or needs to use the bathroom. If the child so indicates in the affirmative, the child should be reasonably afforded these amenities;
- call and inform the child’s parents or guardians of the child’s arrest, and ask them to present themselves at the law enforcement facility at the earliest possible opportunity;
- question the child in relation to the particular incident which necessitated his/her arrest in the presence of the parents or guardians and attorney-at-law, and accurate take down any responses given. The interviewing officer, who should be specially trained and gender-sensitive in his/her approach, must ensure that the child clearly understands the questions being asked, and
that he does not use derogatory or demeaning statements in relation to the child or the child’s sexual history;

- ascertain information from the child in respect of the child’s biodata, as well as his or her social and family background and existing propensities (for example, alcohol use/marijuana addiction);
- avoid interviewing the child multiple times or allowing multiple persons to interview the child;
- avoid conducting unnecessarily long and sophisticated interviews;
- conduct a humane identification parade, if this is deemed necessary; and
- refer all documentary evidence to the prosecutor and the Child Justice Board/Committee at the earliest possible opportunity.

SCHEDULING PRACTICES AND THE REASONABLE EXPEDITION OF MATTERS

The Convention on the Rights of the Child recognises that professionals working in the justice system, including police officers, should be “prompt” in dealing with all issues which concern children (Article 37(d) Convention on the Rights of the Child).

The Committee on the Rights of the Child has repeatedly explained that because of the delicate age of children and attendant inherent vulnerabilities, decisions made by the police which touch and concern children must be swiftly made, though, of course, without denying anyone their due process guarantees. In other words, the reasonable expedition of matters involving children is inherently part of the right to a fair trial, a fact recognised by the Committee on the Rights of the Child, which has
emphatically observed that, “(…) the time between the commission of the offence and the final response to this act should be as short as possible (…) the longer this period, the more likely it is that the response loses its desired positive, pedagogical impact, and the more the child will be stigmatized.”

This view has also been countenanced by the Inter-American Court on Human Rights, which has held that, “an unjustified delay in deciding cases against children is contrary to the international norms that protect them.”

**SPECIFIC GUIDELINES**

The Police should:

- appreciate their role in making best efforts to expedite matters that concern children;
- provide all relevant materials, including necessary evidentiary material, to the prosecutor at the earliest possible opportunity;
- decide whether to lay charges against the child at the earliest possible opportunity after giving full consideration to the state of the evidence and relevant circumstances of the case;
- encourage the court to hear matters involving children at the earliest possible opportunity;
- implore the court to schedule matters involving children outside of the school term or after school hours;

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avoid asking the court to adjourn matters involving children, unless the justice of the case demands otherwise;
- disclose all necessary documentation to other practitioners, including defence counsel, at the earliest possible opportunity; and
- fully participate in paper committal proceedings to the extent that the law and/or practice allows for this.

BAIL

The Convention on the Rights of the Child requires that children who are in conflict with the law be considered for the granting of bail at the earliest opportunity, provided the Court considers that the circumstances so demand that bail be granted (Article 37(b) of the Convention on the Rights of the Child).

In the Eastern Caribbean sub-region, a child’s entitlement to bail does not only arise under international law, but is a general common law, and in some cases, statutory requirement.

SPECIFIC GUIDELINES

The police prosecutors should at all times support an application for bail unless the circumstances of the case indicate otherwise; namely:

- examine the precise circumstances of the case in order to determine whether the case is appropriate for the granting of bail. This determination should be informed by:
  - the offence allegedly committed by the child;
  - whether there exists any substantial grounds for not granting bail, such as the possibility that if the child is released on bail, he or she would not surrender to custody or would commit an offence while on bail or
would interfere with witnesses or otherwise obstruct the course of justice, whether in relation to himself or herself or any other person.

Police should seek to:

- grant station bail, if existing law or practice affords the police this power;
- ensure that any conditions of bail are complied with by the accused child through regular monitoring/supervision;
- contribute to reviewing bail conditions, in appropriate circumstances, having regard to any subsequent developments.

**LEGAL REPRESENTATION**

International law makes provision for children who come into contact with the justice system to be afforded the right to a fair trial, which includes the right of defence. Adherence to this right not only presupposes that these children benefit from the presumption of innocence, but also necessitates that they are fully informed of their rights and of the nature of proceedings within which they are participants, as well as any likely approaches that they should take in response to any charges laid (Articles 37 and 40 of the Convention on the Rights of the Child; Rule 15.1 of the United Nations Standard Minimum Rules for the Administration of Juvenile Justice (“the Beijing Rules”); Rule 18(a) of the United Nations Rules for the Protection of Juveniles Deprived of their Liberty (“the Havana Rules”)).

The Inter-American Commission on Human Rights has observed that the right of defence includes, among other things, the right to adequate legal representation, an element of which is the provision of a state appointed
attorney (legal aid) if the child has not engaged private legal representation.  

SPECIFIC GUIDELINES

The Police should seek to:

- inform the child in an age appropriate manner, and in a language he or she understands and his or her parents, guardians or support persons of the right to retain counsel of his or her choice;
- inform the parents, guardians or support persons in a language he or she understands of the right to retain counsel of his or her choice;
- remind the child and his; her parents, guardians or support persons that statements made in the absence of his or her lawyer could be used against him or her in subsequent legal proceedings;
- allow the child to consult with a lawyer without unduly interfering in any conversations that take place between the lawyer and his or her client;
- suggest possible lawyers who might be willing to represent the child, in particular, on a pro bono basis, if the child has not retained counsel;
- facilitate meetings between counsel and accused children by making available reasonably configured facilities, such as interview rooms;
- indicate to the prosecutor or the court, at the earliest possible opportunity, whether the child is being represented by defence counsel, and suggest to the court the need to call on counsel at

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the private bar or legal aid to provide legal representation on behalf of that child if no such representation has been retained; and
- raise any issue with the court that is deemed to be prejudicial to a child who is not being represented by defence counsel.

COURT ORIENTATION

Professionals working in the justice system, including the Police, are obliged to guarantee the effective participation of children in legal proceedings (Article 40 (2) (b) (iv) of the Convention on the Rights of the Child).

Effective participation, among other things, demands that children be afforded practical and child-sensitive court orientation session(s) so as to familiarise them, as inherently vulnerable participants in the justice system, with the Court’s distinctive and often intimidating language, procedures, environment and personnel.

The importance of this right was averred to by the Committee on the Rights of the Child, in the context of General Comment No. 10, which underscored the importance of court orientation as an element of a fair trial,\(^5\) affirming Rule 14(2) of the Beijing Rules, which calls on States to conduct legal proceedings “in an atmosphere of understanding.”

The UN Office on Drugs and Crime (UNODC) has noted that:

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\(^5\) Committee on the Rights of the Child, General Comment No. 10, Children’s rights in juvenile justice, CRC/C/GC/10, 25 April 2007, paras. 44 and 46.
“the preparation [of children for court] is crucial to avoid [them] being destabilized or unnerved once they appear before the court and, especially, during the challenging experience of their cross-examination. The party calling the witness, be it the prosecution or the defence, has a clear interest in explaining what the [child] can expect during his or her appearance, double-checking the witness’ self-confidence and his or her memory of his or her statements. It also serves to prepare him or her to face and answer cross-examination and attempts made by the other parties to undermine the value of the evidence. Such a step is even more crucial in the case of vulnerable witnesses.”

SPECIFIC GUIDELINES

The Police should seek to:

- enquire, at the very outset, into whether a child who comes into contact with the justice system has received court orientation;
- provide court orientation to the child who indicates that he or she has not already received court orientation. This exercise should enable the child to have a firm appreciation of the court’s physical environment, personnel, language and procedures;
- remind the child of the court’s willingness to listen to his or her concerns, and that he or she should let the court know of any discomfort which is experienced during the formal proceedings;

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remind the child that the court is willing to transform itself into a child sensitive environment so that the child could achieve his or her best evidence.

SPECIAL MEASURES

Children who come into contact with the justice system, because of their age and situational vulnerabilities, stand a high chance of being secondarily victimised by the very justice system that is meant to protect them. In order to militate against this possibility, the police are obliged to treat every child in a manner that is “consistent with the promotion of the child's sense of dignity and worth” (Article 40(1) of the Convention on the Rights of the Child).

The Committee on the Rights of the Child has interpreted this provision to mean that the child must be free from a court environment that is “intimidating, hostile, insensitive or inappropriate for her or his age.”7 According to the Committee, this necessitates, among other things, the provision of appropriately designed court rooms, sight screens, and separate waiting rooms. These “special measures”, according to the Inter-American Court on Human Rights, are intended to “enable [children] to effectively enjoy those rights guaranteed by the Convention.”8

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7 Committee on the Rights of the Child, General Comment No. No. 12, The right of the child to be heard, CRC/C/GC/12, 20 July 2009, para. 34.
SPECIFIC GUIDELINES

The Police should seek to:

- closely monitor the child for signs which suggest that the child has been or is likely to be harmed, harassed or intimidated by the accused;
- indicate to the prosecutor and/or the court any observations made in respect of the vulnerability of the child who has to participate in legal proceedings;
- assist in clearing the court room of persons not authorised to be participate in the proceedings before the proceedings begin;
- facilitate the configuration and operationalisation of special measures, such as setting up the equipment for the use of live links and recorded evidence; and
- provide protective mechanisms which are intended to prevent contact between the child and the accused as directed by the court.

DIVERSION

Professionals working in the justice system are obliged to consider appropriate measures for “dealing with children without resorting to judicial proceedings” (Article 40(3) of the Convention on the Rights of the Child). Rule 11 of the Beijing Rules also addresses the issue of diversion.

Although diversion does not attempt to deny the relative culpability of children who are in conflict with the law, it nonetheless seeks to give these children a second chance so that they are not stigmatised or
victimised by formal, penal legal proceedings, whilst providing them with a suitable opportunity to be sufficiently rehabilitated.  

Notwithstanding the rapid growth of various diversion programs in recent years, the Committee on the Rights of the Child has warned that diversion,

“should be used only when there is compelling evidence that the child committed the alleged offence, that he/she freely and voluntarily admits responsibility, and that no intimidation or pressure has been used to get that admission and, finally, that the admission will not be used against him/her in any subsequent legal proceeding.”

Additionally, the Committee has stated that,

“The child must freely and voluntarily give consent in writing to the diversion, a consent that should be based on adequate and specific information on the nature, content and duration of the measure, and on the consequences of a failure to cooperate, carry out and complete the measure.”

Moreover, the Committee appears to be of the view that,

“The law has to contain specific provisions indicating in which cases diversion is possible, and the powers of the police, prosecutors and/or other agencies to make decisions in this regard should be regulated and reviewed, in particular, to protect

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10 Committee on the Rights of the Child, General Comment No. 10, Children’s rights in juvenile justice, CRC/C/GC/10, 25 April 2007, para. 27.  
11 Ibid
the child from discrimination. In addition, the child must be given the opportunity to seek legal or other appropriate assistance on the appropriateness and desirability of the diversion offered by the competent authorities, and on the possibility of review of the measure. The completion of the diversion by the child should result in a definite and final closure of the case. Although confidential records can be kept of diversion for administrative and review purposes, they should not be viewed as ‘criminal records’ and a child who has been previously diverted must not be seen as having a previous conviction.”

Providing that the aforementioned safeguards are afforded children, a range of measures are contemplated by the Convention on the Rights of the Child to give effect to the principle of diversion. Among other things, these include:

- care, guidance and supervision orders;
- counselling;
- probation;
- foster care;
- education and vocational training programmes; and
- other alternatives to institutional care.

These diversion measures are not only envisaged to be used without resorting to judicial proceedings, but also in the context of judicial proceedings which have already commenced.

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12 Ibid
In short, diversion is intended to serve a dual purpose: to encourage the child to be accountable for the harm which he or she has caused, whilst simultaneously meeting his or her particular needs, which include rehabilitation and reintegration. Diversion provides an opportunity to those affected by the harm caused by the child to express their views on its impact on them; encourages the child to render to the victim some symbolic benefit or some object as compensation for harm caused; promotes reconciliation between the child and the person or community affected by the harm caused by the child; prevents the stigmatisation of the child; and, ultimately, prevents the child from having a criminal record.

In principle, the application of diversion measures is dependent upon:

- the age and developmental needs of the child;
- the background of the child;
- the educational level, cognitive ability and the general circumstances of the child;
- the proportionality of the measure in question to the circumstances of the child; and
- the nature of the offence and the interests of society.

**SPECIFIC GUIDELINES**

The Police should seek to:

- request that a reasonably comprehensive report be prepared by a social worker regarding a child who is in conflict with the law, which report is to be submitted to the Court;
- attend, if permitted, the initial inquiry/hearing convened by the Child Justice Board/Committee/Court;
- provide timely and detailed recommendations to the Child Justice Board/Committee/Court which could assist in the determination...
of whether a diversion approach should be adopted in respect of a child who is in conflict with the law, if required to do so;

- avoid charging children for status offences (such as truancy) and other minor offences, unless the circumstances of the case demand the adoption of a different approach;

- promptly submit to the Child Justice Board/Committee/Court information regarding any previous diversion or conviction in respect of the child concerned;

- inquire into the reasons for the failure of the child to comply with any diversion order, and, where appropriate, suggest a renewed approach to diversion; and

- inform the child and his or her parents, guardians or support persons of the place, date and time when the child will appear for plea and trial in Court or other venue designated for restorative justice proceedings, such as at a family group conference.

**REHABILITATION**

Professionals working in the justice system are obliged to ensure that every child who is in conflict with the law is “treated in a manner consistent with the promotion of the child’s sense of dignity and worth”, having regard to “the desirability of promoting the child’s reintegration and the child’s assuming a constructive role in society” (Article 40 of the Convention on the Rights of the Child).

In short, the Convention on the Rights of the Child recognises the importance served by rehabilitation to reforming young offenders, a view shared by the Hon. Mr. Justice Aziz, High Court Judge in the

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jurisdiction of Grenada, when he emphasized in *R v Joshua Mitchell*\(^{15}\) the need for first time offenders to receive “the most appropriate rehabilitation and treatment which would enable them, upon reintegration into society, to become productive members of their communities.”\(^{16}\)

**SPECIFIC GUIDELINES**

The Police should seek to:

- explore the range of rehabilitative programs available in his or her jurisdiction;
- make suggestions as to which rehabilitative programs are best suited to be applied to a child who comes into contact with the justice system, having regard to the nature of the offence for which the child has been found guilty; the age of the child and level of maturity; and the educational, social and developmental needs of the child. The following rehabilitative programs are being suggested:
  - a *substance abuse awareness and recidivism prevention programme*, which aims to encourage child offenders with substance abuse problems to receive necessary intervention and to facilitate their reintegration into the community;
  - a *violence prevention programme*, whose aim it is to provide violent child offenders with comprehensive psychological treatment services to reduce violent reoffending, tailored according to an evidence-based, specialized risk needs assessment;

\(^{15}\) GDA HCR 2015/0042

\(^{16}\) Ibid para [21]
o an offending behaviour programme for young offenders, which helps child offenders to develop positive attitudes and skills instrumental to their successful rehabilitation;

o a relapse prevention course for inmates undergoing drug addiction treatment, which aims at improving child inmates’ efficacy in dealing with problems of substance abuse and minimizing relapse through increasing their motivation to change their drug-taking behaviour, identifying high risk situations relating to drug-taking, and developing skills to deal with these high-risk situations;

o a sex offender evaluation and treatment programme, which aims to provide comprehensive and systematic psychological evaluation and treatment services for sex offenders in a therapeutic environment with a view to enhancing their motivation for treatment;

o an educational programme, whose aim it is to provide child offenders with opportunities to better themselves through education and to assist them in participating in examinations at various levels;

o a vocational training programme, which aims to assist child offenders in acquiring vocational skills which may help them seek gainful employment after discharge and thus start a new healthy life; or

o a mentorship programme.

- assist with implementation of rehabilitative programs which target children in conflict with the law; and
- closely monitor the implementation of rehabilitative programs in respect of children in conflict with the law.
- utilize available mentorship programs.
REASONABLE ACCOMMODATION

Professionals working in the justice system are obliged to ensure that no child is deprived of his or her liberty unlawfully or arbitrarily and that the arrest, detention or imprisonment of a child is in conformity with domestic law and used only as a measure of last resort (Article 37(b) of the Convention on the Rights of the Child).

The principle of last resort, which is also provided for under Rule 19 of the Beijing Rules and Rule 2 of the Havana Rules, effectively means that deprivation of liberty, whether in the context of pre-trial detention or as a sentence, must only be applied in the most exceptional circumstances, and be proportionate to the nature of the offence in question.

This principle recognises that there are adverse consequences associated with depriving a child of his or her liberty whilst he or she is still maturing, and seeks to mitigate these consequences by placing an obligation on professionals to carefully assess the specific circumstances of each child against the backdrop of the best interests of the child.

SPECIFIC GUIDELINES

The Police should seek to:

- discreetly interview children in specially configured interview rooms which are not within the public domain;
- avoid housing children in police cells;
- ensure that police stations are suitably appointed so as to temporarily accommodate children who are arrested or detained;
- avoid housing children in cells;
• avoid accommodating children and adults in the same enclosed area, such as a cell, since "it is absolutely impossible to achieve reform and social rehabilitation in penal institutions where children are forced to live alongside adult criminals";\textsuperscript{17};
• avoid accommodating children of the different sexes in the same enclosed area, such as a cell;
• provide timely and frequent refreshments to children who are being accommodated at the police station;
• allow the child to contact his or her parents or guardians and legal representative at the earliest possible opportunity;
• ensure that children with disabilities are fully accommodated and provided with all necessary support and assistance;
• remind staff at detention centres/residential facilities of the importance of allowing children to receive supervised visitation from parents, guardians, caretakers, support persons and legal representatives, since "isolation from the outside world causes moral suffering and emotional trauma, makes them particularly vulnerable and increases the risk that they will be mistreated and abused";\textsuperscript{18};
• remind staff at detention centres that it is not an automatic rule that a child placed in a detention/residential facility for children has to be moved to a facility designated for adults immediately after he/she turns 18, as much depends on whether this is in his/or her best interests;\textsuperscript{19}

\textsuperscript{17} IACHR, Report N° 41/99, Case 11.491 (Honduras), Admissibility and Merits, Minors in Detention, 10 March 1999, paras. 125 and 126
\textsuperscript{18} IACHR, Principles and Best Practices on the Protection of Persons Deprived of Liberty in the Americas
\textsuperscript{19} Committee on the Rights of the Child, General Comment No. 10, Children’s rights in juvenile justice, CRC/C/GC/10, 25 April 2007, para. 86.
• remind staff at detention centres/residential facilities that children deprived of their liberty should live in conditions compatible with their personal dignity and physical integrity.\(^{20}\) This effectively means that the Police should at the very least suggest that the physical space that accommodates children be sufficient as to ensure respect for their privacy, dignity and health, and allow the development of intervention proposals for assisting them;\(^{21}\)

• remind staff at detention/residential centres to take positive measures to ensure that children accommodated at detention or residential facilities effectively enjoy all their rights, including the right to suitably prepared and presented food at normal meal times; the right to physical and mental health; the right to an education; and the right to suitable recreation;\(^{22}\)

• encourage staff at detention centres/residential facilities to ensure that the facilities which accommodate children are appropriately configured to accommodate children with special physical needs; and

\(^{20}\) I/A Court H.R., Case of Neira Alegría et al. v. Peru, Merits. Judgment of January 19, 1995, Series C No. 20, para. 60

\(^{21}\) Committee on the Rights of the Child, General Comment No. 10, Children’s rights in juvenile justice, CRC/C/GC/10, 25 April 2007, para. 89

• assist, where the need arises, in providing security, evacuation and emergency measures necessary to safeguard the rights of children deprived of their liberty.23

REINTEGRATION

International standards and best practices require that professionals working in the justice system give due consideration to the reintegration of children who come into contact with the justice system (Article 40 of the Convention on the Rights of the Child). This position is countenanced not only by the Convention on the Rights of the Child, but also Rule 79 of the Havana Rules, which provides that all children should “benefit from arrangements designed to assist them in returning to society, family life, education or employment after release. Procedures, including early release, and special courses should be devised to this end.” Rule 80 of that instrument goes on to make it clear that stakeholders in the justice system should provide specialised services to assist children in re-establishing themselves in society and to lessen prejudice against them. These services should ensure, to the greatest extent possible, that the child is provided with suitable residence, employment and clothing, and sufficient means to maintain himself or herself upon release in order to facilitate successful reintegration.

Reintegration programs must be tailored to the age and particular needs of each child, and must include the family and the community to which the child belongs. For children who have no family, or whose family is unable to support them, child protection services should be ready to step

23 I/A Court H.R., Matter of Urso Branco Prison regarding Brazil, Provisional Measures. Order of the Inter-American Court of Human Rights of July 7, 2004, point number thirteen
in to offer the support that will enable these children to provide for their social and economic needs. Children who are on the verge of attaining their adulthood, or who have already attained it, may require guidance to enroll in educational or vocational training programs, and support to obtain housing, a job and connect with other resources in the community. While these support programs should be available to all children who have been released, it is important to note that reintegration into the community ought not to begin when the child is released; instead, reintegration is a process that should begin as soon as the child is sentenced and continue to be implemented the entire time that the child is serving his or her sentence.

Any program or service whose purpose is to assist children deprived of their liberty with their re-assimilation into the community must make every effort to fight the discrimination and stigmatization that these children tend to suffer for having been offenders. It is therefore imperative that the confidentiality of the records of children either accused or convicted of violating criminal law be kept confidential.

**SPECIFIC GUIDELINES**

The Police should seek to:

- explore the range of reintegration programs available for children who come into contact with the justice system;
- suggest which reintegration programs best align with the child’s needs, such as the issuance of reintegration permits, which allow children to leave detention centres or other such facilities to participate in educational, rehabilitative or job activities in the community before being formally released;
- suggest that children benefit from educational and vocational services and counselling; and
MEDICAL CARE, COUNSELLING AND RELATED FORMS OF ASSISTANCE

Children who come into contact with the justice system suffer a variety of harms, some of a physical nature, others of a psychological nature. In recognition of these harms, and in an effort to enhance the protection of these especially vulnerable persons, international law requires that all appropriate measures be taken to promote the “physical and psychological recovery” of children in an environment that fosters their “health, self-respect and dignity” (Article 40(1) of the Convention on the Rights of the Child). These principles are further countenanced by the UN Guidelines on Justice in Matters involving Child Victims and Witnesses of Crime, which speak to the need for the provision of “health care, counselling, physical and psychological recovery services and other services necessary for the child’s reintegration.” The Guidelines further indicate that all such assistance should address the child’s needs and enable him or her to participate effectively at all stages of the justice process, and that any support afforded the child should be provided by “professionals”, commencing “at the initial report and continuing until such services are no longer required.” The rationale for these specialised measures, as pointed out by the UN Office on Drugs and Crime (UNODC), lies in the fact that children need to be protected from victimisation within the context of the justice system, as victimisation has “far-reaching effects on [children’s] psychological development, on

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24 Guidelines on Justice in Matters involving Child Victims and Witnesses of Crime, chapter III, Principles, paragraph 8, and chapter IX, The right to effective assistance, paragraphs 22-24
specification guidelines

The Police should seek to:

- formulate an assessment that could assist in determining the physical and psychological needs of the child;
- consider the range of medical, counselling and other support services available in light of the child’s immediate and long term needs;
- refer the child to appropriate medical, counselling or other support services;
- regularly review the extent to which the court’s order with respect to the provision of support services to the child has been complied with;
- suggest, where appropriate, the variation of any orders made with regard to the provision of medical, counselling or other support services to the child, where the circumstances so demand.

privacy and confidentiality

Although legal proceedings are generally of a public nature, international law requires that the privacy of a child who comes into contact with the justice system be fully respected at all stages of the proceedings in relation to which he or she is a participant (Article 40(2)(vii) of the Convention on the Rights of the Child). This position is confirmed

by Rules 8(1) and 21(1) of the Beijing Rules and Rule 3(12) of the Tokyo Rules.

According to the Inter-American Court on Human Rights, the protection of a child’s privacy within the context of the justice system “takes into account the best interests of the child, insofar as it protects him or her from opinions, judgments or stigmatization that may have a substantial bearing on his or her future life.”

As pointed out by the Committee on the Rights of the Child, this effectively means that in camera hearings should be held in all appropriate cases involving children, and that no information should be published that may lead to the identification of a child because of its “effect of stigmatization, and possible impact on his/her ability to have access to education, work, housing or to be safe.”

SPECIFIC GUIDELINES

The Police should seek to:

- facilitate the exclusion from court all persons not directly involved in the proceedings while a matter involving a child is being heard;
- monitor the extent to which the media complies with the court’s direction not to publish any information that may specifically identify a child who comes into contact with the justice system, and take appropriate enforcement action if a breach is found to exist;

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28 Committee on the Rights of the Child, General Comment No. 10, Children’s rights in juvenile justice, CRC/C/GC/10, 25 April 2007, para. 64.
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- take all appropriate measures to keep any documents/records relating to a child who comes into contact with the justice system confidential;
- assist the court in discreetly placing the court list (of cases to be heard) in a location that does not expose the child to undue public attention;
- avoid shouting the child’s name when bringing attention to the fact that his or her case is about to be heard;
- facilitate the accommodation of a child who is awaiting the hearing of his or her matter in a room(s) at court that is away from the public’s view;
- facilitate the child entering through/exiting from discreet areas of the court so that he or she is not unduly exposed to the public; and
- transport the child in a discreet manner, such as through the use of heavily tinted vehicles.

INTIMIDATION/HARASSMENT

International law requires that all appropriate measures be taken to promote the physical and psychological recovery and social reintegration of children who come into contact with the justice system (Article 39 of the Convention on the Rights of the Child). This obligation necessitates the implementation of measures that protect children from any form of intimidation, harassment or torture or any other form of cruel, inhuman or degrading treatment or punishment.

The UN Guidelines on Justice in Matters involving Child Victims and Witnesses of Crime reaffirm this obligation by stipulating that “professionals should be trained in recognizing and preventing intimidation, threats and harm to child victims and witnesses” and that “where child victims and
witnesses may be the subject of intimidation, threats or harm, appropriate conditions should be put in place to ensure the safety of the child”. The rationale behind the adoption of protection mechanisms was fully enunciated by the UN Office on Drugs and Crime in its *Handbook for Professionals and Policymakers on Justice Matters involving Child Victims and Witnesses of Crime* in the following terms:

“Involvement as a victim or witness, or both, in a criminal process may be a perilous experience, especially when organized crime is involved. In these cases, victims and witnesses may even fear a threat to their life. In such extreme circumstances, ensuring their safety is essential. Witnesses and victims can be at risk of intimidation because of their involvement in the justice process. The risk of intimidation of children should be given special attention, particularly in cases of sexual abuse, trafficking or in cases where the alleged perpetrator is someone close to the child. Ensuring the safety of child victims and witnesses can entail a range of actions such as protective and security measures to prevent them from being further harmed, intimidated or retaliated against. The right to safety also includes the right to confidentiality with regard to information and evidence and physical and emotional protection during the judicial process. In addition, their safety should be ensured before and after the trial by either keeping their whereabouts confidential or taking action against an offender to stop intimidation and retaliation. Protective measures are usually applied before the trial in order to ensure that the victim or witness will be available and fit to testify at trial. However, these measures should, in principle, continue to apply as long as they remain necessary to protect the victim or witness,
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including after his or her testimony, in order to avoid possible retaliation.”

SPECIFIC GUIDELINES

The Police should seek to:

- ensure that any court order directing that there is no direct contact between children and alleged perpetrators at all relevant points in the justice process is fully respected;
- assist with monitoring compliance with any special “no contact” bail conditions, if bail is granted to the accused;
- arrest, detain and, where appropriate, charge accused persons who pervert the course of justice by interfering with children who come into contact with the justice system;
- monitor compliance with any restraining orders, such as curfews and/or house arrests, aimed at preventing the accused from intimidating or harassing the child; and
- provide sufficiently comprehensive security and other witness protection safeguards to children who come into contact with the justice system.
- refrain from engaging in conduct which could be said to amount to discrimination, harassment, intimidation or vilification of an accused child.


30 UN Guidelines on Justice in Matters involving Child Victims and Witnesses of Crime, chapter XII, The right to safety, para. 34
CHILDREN’S PROPERTY

Children in conflict with the law have a right, according to the Convention on the Rights of the Child, to be treated “in a manner consistent with the promotion of [their] sense of dignity and worth” (Article 40(1) of the Convention on the Rights of the Child). According to Rule 35 of the Havana Rules, this right entails a recognition that the possession of personal effects is a basic element of the juvenile’s right to privacy and essential to the psychological well-being of the juvenile.”

SPECIFIC GUIDELINES

The Police should seek to:

 ensure that children’s personal effects are placed in safe custody;
 maintain an inventory accounting for personal effects to be signed by the child;
 take appropriate steps to keep children’s personal effects in good condition; and
 return all personal effects and money to the child on release, except where these articles need to be withheld for legal purposes.

CRIMINAL RECORDS

As a matter of international law, in order to prevent stigmatization of children who come into contact with the justice system, provision should be made by States to ensure that the details of any convictions which may have been recorded whilst these persons were under the age of majority are automatically expunged once they attain adulthood. While exceptions to this general principle are permitted by the Convention on the Rights of the Child in respect of certain limited, serious offences, such as
homicide, the Committee on the Rights of the Child has called for the eventual expungement of these records, possibly subject to certain conditions, for example, where the person does not commit an offence within two years after his or her last conviction. Moreover, the details of any criminal records in respect of children in conflict with the law should not, in principle, be disclosed to third parties, the only legally justifiable exception being where such disclosure serves a legitimate, objective and reasonable end. Furthermore, as required by the Beijing Rules, information contained in the records of child offenders with respect to convictions recorded while these offenders were yet children should not be used in adult proceedings in subsequent cases involving the same offenders.

SPECIFIC GUIDELINES

The Police should seek to:

- be flexible when considering applications by former child offenders to have their criminal records expunged in appropriate cases;
- give directions, where it is within his or her power, to any relevant official to expunge the records of child offenders, where the circumstances of the case so demand, and direct that said official provide these individuals with clean records for employment, vocational and related purposes;
- monitor compliance by stakeholders with respect to the (limited) circumstances under which the criminal records of children could be disclosed; and

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avoid making references to the records of child offenders when in subsequent adult proceedings involving the same offenders.

TRAINING

The spirit and context of the Convention on the Rights of the Child\textsuperscript{33} and the Beijing Rules\textsuperscript{34} require that those who exercise authority at the various stages of the administration of child justice, including the police, are to be specifically trained and qualified in the human rights of the child, in order to avoid any abuse of authority, and to ensure that the measures ordered in each case are suitable, necessary and proportional. The obligation to engage in adequate training applies to all stakeholders who work directly in the justice system as well as at its periphery.\textsuperscript{35} Training, in this context, is intended to equip stakeholders with the necessary knowledgebase so as to enable them to properly exercise their discretionary authority with respect to children in a manner consistent with all relevant principles of human rights, including the best interests of the child. The importance of training has been enunciated by the \textit{UN Guidelines on Justice in Matters involving Child Victims and Witnesses of Crime}\textsuperscript{36} and confirmed by the \textit{UN Handbook for Professionals and Policymakers on Justice Matters involving Child Victims and Witnesses of Crime}.

\textsuperscript{33} Convention on the Rights of the Child, Article 40(4)
\textsuperscript{34} Beijing Rules, Rule 6.3.
\textsuperscript{35} Committee on the Rights of the Child, General Comment No. No. 12, The right of the child to be heard, CRC/C/GC/12, 20 July 2009, para. 34.
\textsuperscript{36} Guidelines on Justice in Matters involving Child Victims and Witnesses of Crime, chapter XV, Implementation, para. 40
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SPECIFIC GUIDELINES

The Police should seek to:

- engage in regular and comprehensive training on the following issues:

  o proactive investigation techniques;
  o relevant human rights norms, standards and principles, including the rights of the child;
  o principles and ethical duties of their office;
  o signs and symptoms that indicate crimes against children;
  o crisis assessment skills and techniques, especially for making referrals, with an emphasis placed on the need for confidentiality;
  o impact, consequences, including negative physical and psychological effects, and trauma of crimes against children;
  o special measures and techniques to assist child victims and witnesses in the justice process;
  o cross-cultural and age-related linguistic, religious, social and gender issues;
  o appropriate adult-child communication skills;
  o interviewing and assessment techniques that minimize any trauma to the child while maximizing the quality of information received from the child;
  o skills to deal with child victims and witnesses in a sensitive, understanding, constructive and reassuring manner; and
  o roles of, and methods used by, professionals working with child victims and witnesses.
STAKEHOLDER COLLABORATION

The proper administration of justice demands that all stakeholders who are actively engaged in the field of child justice not only individually contribute to the protection and support of children, but also collectively do so, in light of the fact that issues which touch and concern children often raise multi-disciplinary or multi-dimensional challenges. It should thus come as no surprise that the Convention on the Rights of the Child contemplates that, to achieve the full potential of its myriad provisions, stakeholder collaboration is not only desirable, but essential.37

SPECIFIC GUIDELINES

The Police should seek to:

- collaborate with a wide cross-section of the professionals working in the justice system so as to enable the efficient delivery of justice to children who come into contact with the justice system, including:
  - judicial officers, who decide upon the fate of children in legal proceedings having regard to the evidence presented;

37 Guidelines on Justice in Matters involving Child Victims and Witnesses of Crime, chapter XV, Implementation, para [43] (“Professionals should make every effort to adopt an interdisciplinary and cooperative approach in aiding children by familiarizing themselves with the wide array of available services, such as victim support, advocacy, economic assistance, counselling, education, health, legal and social services. This approach may include protocols for the different stages of the justice process to encourage cooperation among entities that provide services to child victims and witnesses, as well as other forms of multidisciplinary work that includes police, prosecutor, medical, social services and psychological personnel working in the same location.”)
prosecutors, who decide upon whether to pursue legal proceedings against the child who is in conflict with the law or a perpetrator who has committed some harm against the child;

defence counsel, who provide legal representation to children who are in conflict with the law, and whose contribution to the proper dispensation of justice is thus invaluable;

social workers, who provide counselling, support and related assistance to children, thereby enabling them to fully participate in legal proceedings;

education officers, who not only provide evidence in appropriate cases, but also appropriate support and assistance to children, including rehabilitative and reintegration services;

staff at detention centres/residential facilities, who oversee the provision of accommodation and related assistance to children at the direction of the court; and

representatives of NGOs, who provide material, social, educational, vocational and related assistance to children, and who also facilitate the implementation of various court-directed diversion, rehabilitative and reintegration programs.

ensure that all officers, in particular, those who encounter children on a regular basis, are clear about their distinctive role in the diverse web of stakeholders; and

Ensure that conflicts of interest which arise between stakeholders are resolved at the earliest possible opportunity.
DATA/INFORMATION

The Committee on the Rights of the Child has repeatedly reiterated that it is vital that practitioners working in the justice system prepare information and indicators concerning the operation of the child justice system, with a view to improving its operation and management whilst allowing adequate supervision of said system. The methodical compilation of data on the child justice system is an essential tool for planning, formulating and evaluating public policy on the subject. In this context, it has been suggested that practitioners make use of the documents developed by United Nations bodies, so that the criteria and indicators therein established can be used to properly examine the information compiled in connection with children who come into contact with the justice system.

SPECIFIC GUIDELINES

The Police should seek to:

- collect, store and, when necessary, retrieve data/information on the following matters, in accordance with the United Nations

38 ‘Report of the Committee on the Rights of the Child General Assembly Official Records’ (Fifty-fifth Session Supplement No. 41 (A/55/41) United Nations, New York, 2000) paras. 116, 143, 165, 191 (“The Committee notes with concern the insufficient measures to collect disaggregated statistical data, including data related to the registration of complaints from children, and other information on the situation of children” and “The Committee recommends that the State party take measures to develop a system of data collection and to identify appropriate disaggregated indicators in order to address all areas of the Convention and to facilitate the identification of sectors where further action is needed and the assessment of progress achieved.”)
Economic and Social Council *Manual for the Measurement of Juvenile Justice Indicators*, including:\(^{39}\)

- the age, race and/or ethnicity, and sex/gender of children who come into contact with the police, as well as data on their family and social background and relevant antecedents;
- the age, race and/or ethnicity, and sex/gender of children who come into contact with the police, as well as data on their family and social background and relevant antecedents;
- the date, time, location and geographic location where any interaction between the child and the police took place.
- the outcomes of any interaction between the child and the police, including stops, frisks, searches, summonses, use of force, arrests, and deaths.
- the length of time children are typically detained before being charged;
- the number of children subject to ID parade;
- any patterns in terms of recidivism observed;
- the extent to which parents or guardians participate in the proceedings;
- any warnings given to children or any other diversion approach taken; and

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- the state of any evidentiary material collected.

- make relevant data available to other stakeholders in the justice system, on a need to know basis, at the earliest possible opportunity.
WHAT IS IMPACT JUSTICE?

The IMPACT Justice Project is a collaboration between the Canadian Government and the University of the West Indies Cave Hill Campus for enhancing access to justice benefitting men, women, youth and businesses in CARICOM. Its components are: the drafting of gender and environmentally sensitive model legislation and training legislative drafters; provision of an enhanced gender-responsive legislative framework of lawyers which includes upgrading of their skills, the establishment and expansion of legal databases and increasing access to training and delivery of Alternative Dispute Resolution and community-based peace-building services in CARICOM Member States.

What are the “Protocols for Practitioners Working with Children in the Eastern Caribbean Justice System”?

The Protocols are a series of guidelines produced by the IMPACT Justice Project that constitute specific instructions, consistent with international best standards and practices, designed to guide and regulate the interactions between children who come into contact with the justice system in the Eastern Caribbean, and authorities such as judicial officers, prosecutors and defence counsel, police, social workers, and staff at detention centres/residential facilities.

Although the Protocols do not have the force of law, it is hoped that all stakeholders will do their utmost to adhere to the guidelines and principles described. This will help to ensure that the delivery of justice to persons with disabilities in the Eastern Caribbean is efficient, objective and fair.